

Derby Pride Academy



Student Referral Process

Derby Pride Academy is an alternative provision for students aged 11-16.

Potential students for Derby Pride Academy may require a placement or intervention/s away from mainstream school. The primary focus of Derby Pride Academy is to enable a student to return to a mainstream school after a successful placement.

Students who are referred to Derby Pride Academy often, but not always, have experienced social, emotional and mental health difficulties and are likely to present attendance concerns.

Derby Pride Academy offers places for up to 53 students. These can be from Derby, Derbyshire and out of area placements. We have students starting throughout the academic year, receiving tailored interventions and support as required.

The age groups for students attending Derby Pride Academy are KS3 and KS4.

Referral Types

Derby Pride Academy occupies a single building; as a result, admissions are taken into consideration based upon whether the student's behaviour enables them to be safely inducted into the school and does not pose a high risk to staff and other students. In addition, whether the student can be supported safely with the current staffing levels and resources available will also be evaluated.

On occasion, Derby Pride Academy may not be suitable for a particular student. Where this is the case, the referrer will be notified. This may be because of a conflict or an altercation that has previously occurred with a student already in the academy or within the community or because the academy is not able to meet the child's needs or a placement at the academy would not be within in the child's best interest. This will be discussed immediately after the referral form is reviewed.

Derby Pride Academy is not a proxy for SEND provision. Our ethos is also in line with the advice from the AP Admission template from the DfE, which states:

'Alternative provision should not be used as a proxy for SEN provision nor as a solution for children who are not attaining high standards at other schools. They exist to re-engage children with education. They should normally aim to work towards reintegrating students back into mainstream provision.'

Derby Pride Academy will consider each and every child on an individual basis.

Referral Process and Student Induction

Students will be referred to Derby Pride Academy by an educational establishment or local authority. Parents cannot make referrals.

Once a student has been identified as requiring a place at Derby Pride Academy, a referral form, commissioning agreement and risk assessment must be fully completed, disclosing as much detail as possible. Further requests for information may be made prior to an offer of a placement/induction.

The Referral Form

The referral form is an essential document that must provide Derby Pride Academy with as much detail as possible.

A fully completed Referral Form, Commissioning Agreement and risk assessment should be sent to the Placement Coordinator, Heather Kidd: h.kidd@derbyprideacademy.co.uk

If the referral form does not disclose information that has been requested, the admission may be refused/a placement may be closed if relevant information later comes to our attention (e.g. previously undisclosed risk)

Step 1

Upon receiving a fully completed referral form, commissioning agreement and risk assessment, this will be presented to the Derby Pride Academy Admissions Panel, which consists of the Senior Leadership Team. The admissions panel will make a decision as to whether Derby Pride Academy would be an appropriate provision, the referrer will then be notified of the panel review.

Step 2 - The Induction Meeting

The Placement Coordinator will make contact with the commissioning school or Local Authority to arrange the induction appointment. It will be the commissioning bodies responsibility to communicate this to the parents or carers of the student.

During the induction meeting, the Home Academy Agreement will be completed and signed, uniform provided and the start date agreed.

If the student or parent disagrees, or refuses to sign the documentation, the induction process cannot move forward.

Step 3 – On Roll

Students will be placed on roll on their first day of attendance at Derby Pride Academy.

The majority of students will remain on roll at their mainstream school, and will be dual registered.

Permanently excluded students may be single registered with Derby Pride Academy.

A placement at Derby Pride Academy will begin with a trial period to ensure that provision is appropriate.

Step 4 - Placement Reviews

Placement reviews will take place regularly with the commissioning body, parents or carers. These are based upon how the student is performing at Derby Pride Academy. The information provided will include attendance, behaviour and academic progress.

Targets and any necessary interventions will be reviewed.

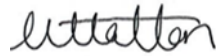
Placement Breakdown

It is rare for a student not to remain at Derby Pride Academy for the duration of their planned placement; however, in the unlikely event of a placement breakdown, this will be a result of Derby Pride Academy exhausting all options they are able to provide.

It is important to add that placement breakdown is not a permanent exclusion. This can only be done by the commissioning school. It will be the commissioning body's duty to support the student with the next steps.

Esteem Multi-Academy Trust Derby Pride Academy

Signature:



Printed Name: Mr Mark Hatton

Position: Headteacher:

Date: 4th June 2024